

Village of Germantown Clinton County, Illinois

APPLICATION FOR ZONING AMENDMENT OR MAP CHANGE

Amendment Request No: _____

Date: _____

INSTRUCTIONS TO APPLICANTS:

The Village Board may make amendments to the Ordinance in accordance with State law. Proposed alteration of district boundaries or proposed changes in the statutes of uses shall be deemed proposed amendments. Amendments may be proposed by the Village Board, the Administrator, the Board of Appeals, or any party in interest. These amendments require special review. This review is performed by the Zoning Board of Appeals at a public hearing. Every amendment proposal shall also be filed with the Soil & Water Conservation District.

A notice of the hearing must be published in a newspaper of general circulation in the local area not more than thirty (30) nor less than fifteen (15) days before the hearing and the publication cost must be paid by the applicant prior to the hearing. The applicant will be notified by mail of the time and place of the hearing at least ten (10) days prior to the hearing date. The applicant or his duly authorized agent must appear at the hearing and present his case to the Board of Appeals. All persons testifying before the Board will do so under oath, and must state their name and address for the record.

The applicant should be able to show, by a site plan, and documentary evidence, that the proposed development will be in harmony with the general purpose and intent of the Village Zoning Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare.

All information requested below, a site plan as described on the attached sheet, and a development schedule providing reasonable guarantees for the completion of the construction must be provided before a hearing will be scheduled. Applicants are encouraged to visit the Office of the Zoning Administrator for any assistance needed in completing this application.

1. Name of applicant(s): _____ Phone: _____
Address _____

2. Property interest of applicant:
 Owner Lessee Contract Purchaser Other (specify) _____

3. Name of owner(s) (if other than applicant): _____
Phone: _____ Address: _____

4. An amendment to the Zoning Ordinance is required as follows:

<i>FOR OFFICE USE ONLY – DO NOT WRITE IN THIS SPACE</i>	
Date/Time of Hearing: _____	Date Published: _____
Newspaper Published: _____	
Fee Paid (including mailing costs): _____	
Zoning District Classification: _____	
Recommendation of Board of Appeals: <input type="checkbox"/> Denied <input type="checkbox"/> Approved	
<input type="checkbox"/> Approved with Modification: _____	
Action by Village Board: <input type="checkbox"/> Denied <input type="checkbox"/> Approved	
<input type="checkbox"/> Approved with Modification: _____	

APPLICANT WILL BE RESPONSIBLE FOR THE LIST OF NAMES AND ADDRESS OF ADJACENT LANDOWNERS

ALSO ANYONE ACROSS A ROAD MUST RECEIVE NOTIFICATION

EXAMPLE OF ADJACENT PROPERTY OWNERS

ADJACENT LAND OWNER	ADJACENT LAND OWNER	ADJACENT LAND OWNER
ADJACENT LAND OWNER	<i>LOT OR TRACT IN QUESTION</i>	ADJACENT LAND OWNER
ADJACENT LAND OWNER	ADJACENT LAND OWNER	ADJACENT LAND OWNER

SITE PLAN

A site plan must be attached or drawn below at a scale large enough for clarity showing the following information:

- a. Location and dimensions of: lot(s), buildings, driveways, and off-street parking spaces.
- b. Distance between: buildings and front, side, and rear lot lines; principal building and accessory buildings; principal building and principal buildings on adjacent lots.
- c. Location of: signs, easements underground utilities, septic tanks, tile fields, water wells, etc.
- d. Maximum height of each structure.
- e. Location and number of proposed parking/loading spaces and access ways.
- f. Any additional information as may reasonably be required by the Zoning Administrator and applicable sections of the Village Zoning Code.

SCALE: 1 square = _____

